



# CLIENT INTAKE FORM

**MY DV PAL, LLC**

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## VEHICLE INFORMATION

Year:  Make:  Model:  Edition:  Color:

VIN:  Date of Loss:  Milage at Date of Loss:

## VEHICLE EQUIPMENT & CONDITION

- Power Steering
- Power Brakes
- Power Windows
- Power Locks
- Power Mirrors
- Power Driver Seat
- Vinyl Seats
- Bucket Seats
- Leather Seats
- Heated Seats
- Ventilated Seats
- AM/FM Stereo
- Aux Audio Connection
- Satellite Radio
- CD/DVD Player
- 4 Wheel Drive
- Automatic Transmission
- ESC/DSC Traction Control
- Air Conditioning

- Air Bags
- Sun Roof
- Luggage Rack
- Tilt Wheel
- Style Steel Wheels
- Custom Wheels
- Alloy Wheels
- Full Wheel Covers
- Tinted Glass
- Body Side Moldings
- Auto/Adaptive Cruise Control
- Rear Spoiler
- Parking Sensors
- Lane Departure Sensor
- Blind Spot Monitor
- Navigation System
- Tow Hitch
- Running Boards
- Backup Camera

### Vehicle Condition:

(Only select one option)

- Fair  
(Requires some mechanical repair)
- Good  
(Has some repairable cosmetic defects and is free of major mechanical problems)
- Very Good  
(Has minor cosmetic defects and is in excellent mechanical condition)
- Excellent  
(Looks new and is in excellent mechanical condition)

Other Equipment:

## NOTES

- If you do not have the info to fill out some of the fields, leave them blank or use N/A.
- Please send the completed form along with Body Shop estimation sheet and any other supplementary materials i.e. insurance claim, before/after images of the car, ... via an Email to [info@mydvpal.com](mailto:info@mydvpal.com) .
- We will contact you if any other information is needed to complete the report.